PATERSON CHARTER SCHOOL FOR SCIENCE AND TECHNOLOGY

Paterson, New Jersey

BID SPECIFICATIONS & GENERAL REQUIREMENTS

Public Works

DEMOLITION SERVICES

TWO (2) PROPERTIES — PATERSON, NJ

Bid Number:	**PW01-27**
Bid Opening Date:	**Tuesday, August 4, 2026**
Bid Opening Time:	**11:00 a.m. Prevailing Time**
Site 1:	639 - 643 11th Ave., Paterson, NJ 07514
Site 2:	286 - 288 Wabash Avenue (Block 7104, Lot 11), Paterson, NJ
Bid Submission Location:	619 River Dr. 2nd Fl, Elmwood Park, New Jersey 07407

Matt A. Anar
School Business Administrator/Board Secretary
Paterson Charter School for Science and Technology
619 River Dr. 2nd Fl, Elmwood Park, New Jersey 07407

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Section 1
Bid Advertisement

Bid Advertisement / Legal Notice

REQUEST FOR BIDS — BID ADVERTISEMENT

Paterson Charter School for Science and Technology (PCSST) of the **City of Paterson, New Jersey**, hereby advertises for competitive bids in accordance with **N.J.S.A. 18A:18A-21(a)(b)** for:

Bid No.:	**PW01-27**
Title:	**Demolition Services — Two (2) Properties, Paterson, NJ**
Site 1:	639 - 643 11th Ave., Paterson, NJ 07514
Site 2:	286 - 288 Wabash Avenue (Block 7104, Lot 11), Paterson, NJ
Bid Date:	**Tuesday, August 4, 2026**
Time:	**11:00 a.m. Prevailing Time**

Trade Prequalification — DPMC Classification Categories

Bidders shall be prequalified by the New Jersey Division of Property Management and Construction (DPMC) in the trade categories listed below:

Trade Category #	Title
C008	General Construction
C009	General Construction — Alterations
C021	Demolition
C092	Asbestos Removal

All necessary bid specifications and bid forms may be secured upon written request via email to:

Matt A. Anar
School Business Administrator/Board Secretary
Paterson Charter School for Science and Technology
matt.anar@pcsst.org

Please note that bid documents will not be mailed. Contact the office referenced above regarding questions or additional information about the bid specifications. Bid documents may also be accessed electronically through the PCSST website at **pcsst.org** — navigate to the Business Office department tab and click the highlighted link **"BID - RFP - RFQ Opportunities"**.

Delivering or Submitting Bids

Bids must be sealed and delivered to the Office of the School Business Administrator/Board Secretary of the **Paterson Charter School for Science and Technology**, Central Office, located at **619 River Dr. 2nd Fl, Elmwood Park, New Jersey 07407** (take the elevator to the second floor, turn left, and proceed to the last door on the right), *on or before* the date and time indicated below.

The envelope must bear the following information:

Title:	**Demolition Services — Two Properties, Paterson, NJ**
Bid No.:	**PW01-27**
Name & Address:	*Name and Address of the Bidder*
Bid Opening Date:	**Tuesday, August 4, 2026**
Bid Opening Time:	**11:00 a.m.**

No Pre-Bid Meeting — Site Visits Available Upon Request

There will be no pre-bid meeting held for this bid. Prospective bidders are encouraged to carefully review all bid specifications and the Technical Specifications describing the scope of work. Written questions regarding the bid specifications may be submitted in accordance with the Interpretations and Addenda provision in Section 6 of this bid package.

Prospective bidders wishing to view the project sites prior to submitting a bid may request a site visit by calling **(973) 202-3439**. Site visits will be arranged by appointment only. Please note that **entry into any structures is strictly prohibited**. All site visits are conducted at the sole risk of the prospective bidder, and the Board of Trustees assumes no liability for any conditions observed during such visits. Any information gathered during a site visit does not alter the bid specifications; any clarifications or modifications shall be issued only through formal written addenda in accordance with N.J.S.A. 18A:18A-21(c)(2).

Addenda — Issuance of Modifications or Clarifications

In the event that clarifications, corrections, or modifications to these bid specifications become necessary after advertisement, the Board of Trustees will issue written addenda in accordance with **N.J.S.A. 18A:18A-21(c)(2)**. Addenda will be distributed **no later than seven (7) days prior to the bid opening date** by certified mail, certified fax, or delivery service to all prospective bidders of record who have obtained the bid documents from the Office of the School Business Administrator/Board Secretary. All addenda shall become part of the contract documents and shall have the same force and effect as the original bid specifications.

It is the sole responsibility of each bidder to ensure receipt of all addenda issued prior to submitting a bid. Bidders are strongly encouraged to confirm receipt of all addenda with the Office of the School Business Administrator/Board Secretary prior to the bid opening date. The Board of Trustees shall not be responsible for any bidder's failure to receive an addendum where the bidder has not registered as a prospective bidder of record.

Each bidder shall acknowledge receipt of all addenda issued on **Form 4 — Acknowledgement of Addenda**, which must be completed and returned with the bid. If no addenda were issued, the bidder shall check the "No Addenda Received" box on Form 4. Failure to acknowledge receipt of all issued addenda may be cause for rejection of the bid as non-responsive (N.J.S.A. 18A:18A-2(y)).

No bids shall be received after the time designated in the advertisement (N.J.S.A. 18A:18A-21(b)). The Board of Trustees does not accept electronic (e-mail) submission of bids.

All bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq., Affirmative Action Against Discrimination, and N.J.A.C. 17:27 et seq.

Contractors bidding on this project are to comply with the requirements of the New Jersey Prevailing Wage Act pursuant to N.J.S.A. 34:11-56.25 et seq. A bidder on a public works project where the cost of the work exceeds $20,000.00 must first have been qualified by the Department of the Treasury, Division of Property Management and Construction, and shall submit with their bid a Prequalification Affidavit, a valid Notice of Classification, and a certified Total Amount of Uncompleted Contracts Form (DPMC Form 701).

Each bid shall be accompanied by a bid bond, cashier's check, or certified check made payable to the Paterson Charter School for Science and Technology, for ten percent (10%) of the amount of the total bid, not to exceed $20,000.

Statement of Ownership: Pursuant to N.J.S.A. 52:25-24.2, bidders shall submit a statement setting forth the names and addresses of all persons and entities that own ten percent or more of its stock or interest at all levels of ownership.

The Board of Trustees reserves the right to reject any or all bids pursuant to N.J.S.A. 18A:18A-18(c) and to waive minor or non-material informalities in the best interests of the Board.

Matt A. Anar
School Business Administrator/Board Secretary

Section 2
Ethics in Purchasing
Statement to Vendors

Board of Trustees Responsibility

It is the desire of the Board of Trustees to have all Board employees and officials practice exemplary ethical behavior in the procurement of goods, materials, supplies, and services. School officials and employees who recommend purchases shall not extend any favoritism to any contractor/vendor.

Solicitation/Receipt of Gifts — Prohibited

School officials and employees are prohibited from soliciting and receiving funds, gifts, materials, goods, services, favors, and any other items of value from contractors/vendors doing business with the Board or anyone proposing to do business with the Board.

Contractor/Vendor Responsibility

Offer of Gifts, Gratuities — Prohibited

Any contractor/vendor doing business or proposing to do business with PCSST shall neither pay, offer to pay, either directly or indirectly, any fee, commission, or compensation, nor offer any gift, gratuity, or other thing of value of any kind to any official or employee of the Board or to any member of the official's or employee's immediate family.

Contractor/Vendor Influence — Prohibited

No contractor/vendor shall cause or attempt to cause any official or employee of the Board to take any action that might tend to impair the objectivity or independence of judgment of said official or employee.

Contractor/Vendor Certification

Contractors/vendors will be asked to certify that no official or employee of PCSST or immediate family members are directly or indirectly interested in this request or have any interest in any portions of profits thereof.

Section 3
Advisory Information for Bidders

1. Promptness of Bid Submittal

It is the responsibility of the bidder to ensure that their bid is presented in a sealed envelope to the Office of the School Business Administrator/Board Secretary prior to the advertised bid date and time. The advertised bid date and time for this bid is Tuesday, August 4, 2026 @ 11:00 a.m.. No bids shall be received after the time designated. No extensions or exceptions will be made.

2. Parking

Parking is available at the Central Office location at 619 River Dr. 2nd Fl, Elmwood Park, New Jersey 07407.

3. Mail

Mail is received at the Central Office in the morning each day and sorted to departments thereafter. The Business Office routinely receives its mail by early afternoon.

4. UPS / Fed Ex / Other Express Delivery Services

Deliveries of this type are brought to the receptionist at the main building entrance. The receptionist then notifies the departments with a request to pick up their items.

5. Hand Deliver Bids — Suggested Practice

The Board strongly suggests that bidders arrange to hand deliver their bid to the Office of the School Business Administrator/Board Secretary before the advertised date and time. Bids arriving after the advertised bid date and time for any reason cannot be accepted, opened, or considered.

6. No Pre-Bid Meeting

There will be no pre-bid meeting held for this bid. All bidders are expected to carefully review the bid specifications, Technical Specifications, and scope of work. Any clarifying questions must be submitted in writing in accordance with the Interpretations and Addenda provision in Section 6. Any changes resulting from such inquiries will be formalized in written addenda distributed in accordance with N.J.S.A. 18A:18A-21(c)(2).

Section 4
Bid Checklist

A. Documents to Be Returned with Bid

All of the following documents, when required, are to be submitted with the bid package, in duplicate (one original and one copy). Failure to submit them may be cause for disqualification for being non-responsive pursuant to N.J.S.A. 18A:18A-2(y).

- Acknowledgement of Addenda
- Affirmative Action Questionnaire or Certificate of Employee Information Report stapled to Questionnaire
- Assurance of Compliance Statement
- Bid Guarantee (Bid Bond, Cashier's Check, or Certified Check) — Required
- Bid Proposal Form
- Business Registration Certificate — New Jersey
- Chapter 271 Political Contribution Disclosure Form
- Contractor/Vendor Questionnaire / Certification
- Contractor's Registration Certificate (Public Works — PWCRA)
- Debarment, Suspension & Disqualification Certification
- Iran — Disclosure of Investment Activities
- Non-Collusion Affidavit
- Notice of Classification Form (DPMC)
- Prequalification Affidavit — No Material Adverse Change
- Prevailing Wage Certification
- Russia/Belarus — Non-Involvement Certification
- Statement of Ownership
- Subcontractor's Disclosure Statement (and required attachments, if applicable)
- Sworn Contractor Certification
- Total Amount of Uncompleted Contracts Form — Certified (DPMC Form 701)
- IRS Form W-9

B. Reminder Checklist

Item	Yes	No
1. Have you verified your pricing to ensure accuracy?		
2. Have you answered all questions fully and accurately?		
3. Have you signed all documents in blue ink? (No facsimile signature.)		
4. Have you prepared all documents for submission?		
5. Did you make a copy of the bid package for your records?		

6. Did you make duplicate copies of the bid for the Board of Trustees?		
7. Did you submit a signed Bid Guarantee?		
8. Did you correctly address the envelope?		
9. Have you allowed ample time for the bid to reach the Business Office?		

Section 5
Instructions to Bidders

BIDS ARE TO BE SUBMITTED TO:

Matt A. Anar
School Business Administrator/Board Secretary
Paterson Charter School for Science and Technology
619 River Dr. 2nd Fl, Elmwood Park, New Jersey 07407

BY: 11:00 a.m. PREVAILING TIME ON: **Tuesday, August 4, 2026**

by mail, delivery service, or in person. Bids that are submitted are to be sealed and will be unsealed and announced at the bid opening meeting.

Project:	**Demolition Services — Two (2) Properties, Paterson, NJ**
Bid Number:	**PW01-27**
Bid Date:	**Tuesday, August 4, 2026**
Bid Time:	**11:00 a.m.**
Bidder Name:	_____
Address:	_____
City, State, Zip:	_____

The Board of Trustees does not accept electronic (e-mail) submission of bids. Failure to properly label the bid envelope may lead to the rejection of the bid.

Bid Opening Meeting

All bids will be publicly received and unsealed by the School Business Administrator/Board Secretary at the Central Office, 619 River Dr. 2nd Fl, Elmwood Park, New Jersey 07407, beginning at 11:00 a.m. on Tuesday, August 4, 2026.

Affirmative Action Requirements — Public Works

The construction contractor shall complete and submit an Initial Project Workforce Report, Form AA-201, upon notification of award. All bidders should familiarize themselves with N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-1.1 et seq.

Pre-Employment Requirements — Contracted Service Providers

When applicable, all contracted service providers whose employees have regular contact with students shall comply with the Pre-Employment Requirements in accordance with New Jersey P.L. 2018 c.5, N.J.S.A. 18A:6-7.6 et seq.

Section 6
General Specifications

Instructions to Bidders

Charter School Note: A charter school pursuant to N.J.S.A. 18A:36A-1 et seq. is considered a public school in New Jersey governed by a Board of Trustees. The terms Board of Trustees and Board of Education are used interchangeably, as are school district and charter school.

ALTERNATIVE DISPUTE RESOLUTION PROCESS

All disputes relating to construction contracts shall first be submitted to the architect/engineer of record (if any) for determination. If thirty (30) days pass without determination, the claim shall be submitted to non-binding mediation by a single mediator mutually acceptable to the parties. Arbitration of claims is expressly excluded.

AMERICAN GOODS

In accordance with N.J.S.A. 18A:18A-20, only manufactured products of the United States, wherever available and where possible, are to be used with this project.

AMERICANS WITH DISABILITIES ACT

The contractor must comply with all provisions of Title II of the Americans with Disabilities Act (ADA), P.L. 101-336, 42 U.S.C. §12101 et seq.

ANTI-DISCRIMINATION PROVISIONS — N.J.S.A. 10:2-1

Every contract on behalf of the Board shall contain provisions by which the contractor agrees not to discriminate against any person by reason of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation, or sex.

BID GUARANTEE AND BONDING REQUIREMENTS (N.J.S.A. 18A:18A-24)

A. Bid Guarantee — Required. Each bid shall be accompanied by a bid bond, cashier's or certified check for ten percent (10%) of the total bid, not to exceed $20,000, payable to the Paterson Charter School for Science and Technology.

B. Certificate (Consent) of Surety — Required. The successful bidder's surety must provide a Consent of Surety stating it will furnish the required Performance Bond.

C. Performance Bond — Required (N.J.S.A. 2A:44-143/147). The successful bidder shall furnish a Performance Bond in the full amount of the contract price upon award.

BID PRICES

Bidders shall submit a single combined Total Lump Sum Price for all work at both properties, and individual lump sum prices for each property. In the event of a discrepancy between the price written in words and the price written in numbers, the price written in words will govern.

BID PROPOSAL FORM

All bids are to be written by typewriter or ink on the official Bid Proposal Form. Any erasure or alteration must be initialed in ink. The Bid Proposal Form must be duly signed by the authorized representative. Failure to sign the Bid Proposal Form may be cause to disqualify the entire bid (N.J.S.A. 18A:18A-2(y)).

BUSINESS REGISTRATION CERTIFICATE (N.J.S.A. 52:32-44)

Pursuant to N.J.S.A. 52:32-44, the Board is prohibited from entering into a contract unless the bidder/contractor and each named subcontractor has a valid BRC on file with the NJ Division of Revenue and Enterprise Services.

CHALLENGES TO BID SPECIFICATIONS (N.J.S.A. 18A:18A-15)

Any prospective bidder who wishes to challenge a bid specification shall file such challenge in writing with the School Business Administrator/Board Secretary no less than three (3) business days prior to the opening of bids.

CHANGE ORDERS

Contractors are prohibited from performing any change order unless so directed in writing by the Board of Trustees. No additional compensation will be authorized for work performed without a prior written, executed change order.

COMPLIANCE WITH ALL LAWS

The contractor shall comply with all Federal and State laws and all rules and regulations of health, public, or other authorities controlling or limiting the methods, materials to be used, or actions of those employed in work of this kind.

CONTRACTS

A. Award of Contract: The contract shall be awarded, if at all, to the lowest responsible bidder. The Board shall award the contract or reject all bids within sixty (60) days (N.J.S.A. 18A:18A-36).

B. Return of Contracts: Upon written notification of award, the contractor shall sign and execute a formal contract and return it with: (1) Performance Bond; (2) Insurance Certificate; (3) Affirmative Action Form AA-201; and (4) any other required documents — within ten (10) days of receipt, not to exceed twenty-one (21) days.

C. Purchase Order Required: No contractor shall commence any public works project until in receipt of an approved purchase order authorizing work to begin.

CONTRACTOR'S REGISTRATION EVIDENCE — PWCRA (N.J.S.A. 34:11-56.48 ET SEQ.)

All contractors and named subcontractors must possess a valid Public Works Contractor Registration Act certificate at the time the bid is received. For information: Contractor Registration Unit, NJ DOL & Workforce Development, PO Box 389, Trenton, NJ 08625 — (609) 292-9464.

CONTRACTOR/VENDOR REQUIREMENTS — NJ STATE COMPTROLLER

Contractors/vendors must provide the State Comptroller with prompt access to all relevant documents upon request (N.J.S.A. 52:15C-14(d)). All documentation shall be maintained for five (5) years from final payment.

DEBARMENT, SUSPENSION, OR DISQUALIFICATION

The Board will not enter into a contract with any person or firm on the State DOL Prevailing Wage Debarment List, the State NJ Consolidated Debarment Report, or the Federal Debarred Vendor List (SAM.gov).

DOCUMENT SIGNATURES — ORIGINAL; BLUE INK

All documents submitted with this bid shall be signed with an original signature in blue ink. Failure to sign and return all required documents may be cause for disqualification (N.J.S.A. 18A:18A-2(y)).

FALSE MATERIAL REPRESENTATION / TRUTH IN CONTRACTING — N.J.S.A. 2C:21-34

A person commits a crime if the person knowingly makes a material representation that is false in connection with the negotiation, award, or performance of a government contract.

INSURANCE AND INDEMNIFICATION

See the insurance requirements table immediately following this provision.

INTERPRETATIONS AND ADDENDA (N.J.S.A. 18A:18A-21(C)(2))

No interpretation of the specifications will be made orally. Every request for interpretation shall be in writing to the SBA, received at least ten (10) business days before bid opening. Addenda will be distributed no later than seven (7) days prior to the bid opening date.

IRAN DISCLOSURE — N.J.S.A. 18A:18A-49.4

Pursuant to P.L. 2012, c.25, any person or entity submitting a bid must complete a certification attesting they are not engaged in investment activities in Iran. Failure to submit the form shall be cause for rejection.

LIQUIDATED DAMAGES (N.J.S.A. 18A:18A-19 AND 18A:18A-41)

The contractor agrees to substantially complete this project by the stated contract completion date. Failure to complete within the specified time shall lead to the assessment of liquidated damages as follows:

Contract Amount	Liquidated Damages / Calendar Day
$20,000 and less than $50,000	$200.00
$50,001 and less than $100,000	$300.00
$100,001 and less than $250,000	$500.00
$250,001 and less than $500,000	$1,000.00
$500,001 and less than $1,000,000	$2,000.00
$1,000,000 and over	$2,500.00

NON-COLLUSION AFFIDAVIT

A notarized Non-Collusion Affidavit shall be submitted with the bid. The bidder must certify it has not entered into any agreement in restraint of free, competitive bidding.

NOTICE (AUTHORIZATION) TO PROCEED (N.J.S.A. 18A:18A-36(B))

The contractor shall not perform any work until a Notice to Proceed (approved purchase order) is received from the Office of the School Business Administrator/Board Secretary.

PAYMENTS

Every effort will be made to pay vendors and contractors within thirty (30) to sixty (60) days, provided the Board receives the appropriate documentation including a signed voucher and invoices. All payments are subject to approval by the Board of Trustees at a public meeting.

POLITICAL CONTRIBUTIONS DISCLOSURE — PAY TO PLAY

A business entity receiving contracts in excess of $50,000 from public entities in a calendar year must file an annual disclosure statement with ELEC pursuant to N.J.S.A. 19:44A-20.13. A completed Chapter 271 Political Contribution Disclosure Form must be submitted with the bid.

PRE-QUALIFICATION OF BIDDERS (DPMC)

A. All bidders on any public works contract exceeding $20,000.00 must be prequalified by DPMC within one year preceding the bid opening (N.J.S.A. 18A:18A-26, 27 et seq.).

B. Prequalification Affidavit — No Material Adverse Change: Every prequalified bidder shall submit a notarized affidavit stating there has been no material adverse change in qualification information (N.J.S.A. 18A:18A-32).

C. Notice of Classification: Each bidder shall submit a copy of a valid and active Notice of Classification. Any bid not including this document shall be rejected as non-responsive.

D. Uncompleted Contracts: Each bidder shall submit a certified DPMC Form 701 — Total Amount of Uncompleted Contracts (N.J.A.C. 17:19-2.13(a)).

PREVAILING WAGES (N.J.S.A. 34:11-56.25 ET SEQ.)

Every contractor and subcontractor performing services shall pay all workers not less than the prevailing wage rates for the locality as designated by the NJ Department of Labor and Workforce Development.

Certified Payrolls: The contractor shall submit certified payrolls for each payroll period within ten (10) days of payment of wages.

Posting: The contractor shall post the applicable prevailing wage rates at a prominent and accessible location at each site.

STATEMENT OF OWNERSHIP (N.J.S.A. 52:25-24.2)

No business organization shall be awarded any contract unless, prior to or accompanying the bid, the bidder submits a statement setting forth the names and addresses of all persons and entities owning ten percent or more of its stock or interest at all levels of ownership.

SUBCONTRACTING: SUBCONTRACTOR DISCLOSURE STATEMENT (N.J.S.A. 18A:18A-18(B))

Any bidder who will subcontract work in the four major branches (plumbing; HVAC; electrical; structural steel) shall identify the subcontractor on the form provided. Subcontractors performing work over $20,000 in those branches must be prequalified. Failure to identify required subcontractors may be cause for rejection of the bid.

SUBCONTRACTING: HOLD HARMLESS

The prime contractor assumes all responsibility for work performed by subcontractors. The Board shall only pay the prime contractor; the Board shall be held harmless against any claims arising from non-payment to subcontractors.

SWORN CONTRACTOR CERTIFICATION — N.J.S.A. 18A:7G-37

A prequalified contractor seeking to bid on this project shall submit the Sworn Contractor Certification regarding qualifications and credentials. Failure to submit may lead to rejection of the bid.

TAXES — CONTRACTOR'S USE OF BOARD'S TAX ID — PROHIBITED

The Board of Trustees is exempt from NJ state sales and use tax (N.J.S.A. 54:32B-1 et seq.). Contractors may not use the Board's tax-exempt status or tax ID to purchase materials. Contractors may qualify for a Sales Tax exemption using Form ST-13.

TERMINATION OF CONTRACT

If the Board determines that the contractor has failed to comply with the terms and conditions of the bid, the Board shall have the authority to terminate the contract upon written notice.

WITHDRAWAL OF BIDS

Before Bid Opening: The SBA may consider a written request to withdraw a bid if received before the advertised time. After Bid Opening: The Board may consider a written request received within five (5) business days, supported by written evidence of a substantial computational error or unintentional omission.

INSURANCE AND INDEMNIFICATION — REQUIRED

The following minimum insurance coverage must be maintained for the full term of the contract. Certificates must name PCSST as Additional Insured.

Coverage Type	Minimum Required Limits
Commercial General Liability	General Aggregate: $2,000,000 Products/Completed Ops: $2,000,000 Personal & Advertising Injury: $1,000,000 Each Occurrence: $1,000,000 Pollution Cleanup: $100,000 Fire Damage: $50,000 Medical Expense: $5,000
Excess / Umbrella Liability	Each Occurrence / Aggregate: $4,000,000 Sexual Harassment: $1,000,000
Comprehensive Automobile Liability	Combined Single Limit: $1,000,000
Workers Compensation	Each Accident: $1,000,000 Policy Limit: $1,000,000 Each Employee (Disease): $1,000,000
Builder's Risk	Coverage for all risk of physical loss or damage equal to the total project value, maintained from start of work until substantial completion.

Certificate Holder:

Paterson Charter School for Science and Technology
c/o School Business Administrator/Board Secretary
619 River Dr. 2nd Fl, Elmwood Park, New Jersey 07407

Additional Insured: "Paterson Charter School for Science and Technology is named as an additional insured."

Indemnification:

The contractor shall indemnify, defend, and save harmless the Board of Trustees and its agents, employees, and Board members from all claims, demands, suits, actions, judgments, and costs arising from or related to the work performed under this contract.

Section 7
Technical Specifications
Demolition Services

INTENT OF BID

The intent of this bid is to solicit competitive bids for demolition services at two (2) properties owned by the Paterson Charter School for Science and Technology (PCSST) in Paterson, New Jersey. The awarded contractor shall perform all work at both properties under a single contract.

	Property	Structures / Features
Site 1	639 - 643 11th Ave., Paterson, NJ 07514	Residential dwelling, garage, shed, wood fences, concrete driveway, sidewalks, masonry paver wall. Note: City records indicate a possible underground storage tank on the property dating to the 1950s. Existence is unconfirmed. See Section 7D.
Site 2	286 - 288 Wabash Avenue (Block 7104, Lot 11), Paterson, NJ	Residential dwelling, detached garage (approx. 28' x 24'), and associated site improvements

BACKGROUND — SITE 1 (11TH AVENUE)

The 11th Avenue property was previously initiated under a cooperative purchasing contract. That contract was terminated as a result of legal issues involving the prior vendor, at the direction of the State. Pre-demolition preparatory work at Site 1 is substantially complete, as detailed in Section 7B. The awarded contractor under this bid is responsible for sewer capping and permit transfer at Site 1 in addition to full demolition.

AWARD OF CONTRACT

The Board of Trustees intends to award a single contract covering complete demolition, permitting, debris removal, and site restoration at both properties. Bidders shall submit individual lump sum prices per property and a single combined total. The contractor shall complete all work within the number of working days specified in its bid, subject to the Notice to Proceed. All contracts are subject to the availability and appropriation of sufficient funds.

Section 7A
Scope of Work

Both Properties — Combined Scope

The following scope of work applies to both properties. The contractor shall furnish all labor, materials, equipment, permits, and services necessary to complete the full demolition and site restoration at each location in full compliance with all applicable federal, state, county, and municipal laws and regulations, including the New Jersey Prevailing Wage Act. Refer to Sections 7B and 7C for the specific permit and pre-demolition responsibilities applicable to each site.

Mobilization & Site Preparation

- Mobilize all equipment, vehicles, and personnel to each project site.
- Set up temporary protection including fencing, barriers, scaffolding, shoring, and bridging as required for safe demolition operations.
- Implement all required dust control measures and comply with all applicable OSHA regulations throughout the duration of the project.
- Conduct air monitoring, vibration monitoring, and noise monitoring as required by local regulations.
- Provide and manage all traffic control requirements, including the use of uniformed police traffic directors if necessary.

Permits & Pre-Demolition Coordination

Permit responsibilities vary by site. Refer to Sections 7B and 7C for the complete breakdown. In summary:

- **Site 1 — 11th Ave.:** Transfer existing building permit, plumbing permit, and Certificate of Approval (CA) into contractor's name; pay all transfer/pickup fees. Obtain plumbing permit and cap sewer line prior to demolition.
- **Site 2 — Wabash Ave.:** Obtain all required permits and approvals from scratch, including building permit, plumbing permit, CA, zoning permit, rat baiting certificate, asbestos clearance (AHERA), Historic Preservation Commission notice, and Soil Conservation District approval. Cap sewer line prior to demolition. Coordinate disconnection of any remaining utility connections.

Demolition — Structures & Site Improvements

- Demolish the existing residential dwelling(s) completely.
- Demolish the existing attached and/or detached garage(s), including all garage floor slabs.
- Demolish and remove all existing sheds and accessory structures.
- Demolish and remove all foundations, footings, and below-grade structures.
- Demolish and remove the existing basement slab where applicable.
- Remove all site improvements including wood fences, concrete driveways, sidewalks, masonry paver walls, and other hardscape.
- Disconnect and coordinate removal of all remaining utility connections as required at each site.

Debris Removal & Disposal

- Remove all demolition debris from each site promptly and continuously throughout the project.
- Transport and dispose of all materials at NJDEP-licensed disposal and/or recycling facilities.

- All salvaged materials and scrap metal become the property of the contractor.
- Provide the Board with copies of all disposal receipts upon request.

Backfill, Grading & Surface Restoration

- Backfill all excavations and disturbed areas with clean structural fill material, compacted in lifts in accordance with standard engineering practice to achieve a minimum compaction of 95% of maximum dry density as determined by ASTM D698 (Standard Proctor).
- Prior to placement of any fill material, the contractor shall collect and submit soil samples from the excavated areas to a licensed New Jersey environmental laboratory for testing. Fill material shall be certified clean and free from contamination, hazardous materials, and regulated substances in accordance with NJDEP Soil Remediation Standards (N.J.A.C. 7:26D). The contractor shall provide the Board with written laboratory results and a certification of fill material source prior to backfilling.
- Compact and grade each site to a smooth, level condition suitable for proper stormwater drainage, with no depressions, mounds, or uneven areas remaining.
- Upon completion of grading, the contractor shall submit a final written certification confirming that all fill material placed on the site meets applicable NJDEP clean fill standards and that the site has been restored to a level, stable condition.

Final Cleanup & Demobilization

- Perform final cleanup of each site, removing all remaining debris, materials, and equipment.
- Restore any damage to adjacent sidewalks, curbs, or public property caused by demolition operations.
- Demobilize all equipment and personnel upon completion of work at each site.
- Submit all required closeout documentation to the Board upon project completion, including disposal receipts, fill certifications, and permit closeout documentation.

Section 7B
Pre-Demolition Status — Site 1

639-643 11th Ave. — Status as of Bid Issuance

The items below reflect the pre-demolition status at the 11th Avenue property as of the issuance of this bid. They are provided for informational purposes. Vendor responsibilities at this site are limited to the items marked accordingly below.

Item	Status
Building Permit / Plumbing Permit / Certificate of Approval (CA)	Previously submitted under prior contract. Vendor responsibility: Transfer all permits into contractor's name and pay all applicable transfer/pickup fees.
Zoning Permit	Completed — not vendor's responsibility.
Rat Baiting Certificate	Previously obtained — expired. PCSST will recertify prior to demolition. Not vendor's responsibility.
Passaic Valley Water Commission Disconnection	Completed — not vendor's responsibility.
PSE&G (Electric & Gas) Disconnection	Completed — not vendor's responsibility.
Telephone / Communications Lines	Completed. No active phone or telecom lines connected to the property.
Notice to Adjoining Property Owners	Completed — not vendor's responsibility.
Asbestos Abatement / AHERA Documentation	Completed. Documentation available to awarded contractor upon request.
Historic Preservation Commission	Completed — not vendor's responsibility.
Soil Conservation District	Completed — not vendor's responsibility.
Sewer Line Capping	Vendor responsibility: Obtain plumbing permit and cap sewer line prior to demolition. Include in bid price.

Section 7C
Pre-Demolition Status — Site 2
286-288 Wabash Ave. — Vendor Responsibilities

All pre-demolition items at the Wabash Avenue property are the responsibility of the awarded contractor unless otherwise noted. All associated costs shall be included in the bid price for this site.

Item	Status
Building Permit / Plumbing Permit / Certificate of Approval (CA)	Vendor responsibility — obtain and pay all permit fees.
Zoning Permit	Vendor responsibility — obtain signed and stamped zoning permit from Zoning Officer, 125 Ellison St., 4th Fl., Paterson (973-321-1343 or 973-321-1220).
Rat Baiting Certificate	Vendor responsibility — obtain from Board of Health (973-321-1277, 176 Broadway, Paterson).
Passaic Valley Water Commission Disconnection	Completed by PCSST — not vendor's responsibility.
PSE&G (Electric & Gas) Disconnection	Completed by PCSST — not vendor's responsibility.
Telephone / Communications Lines	Vendor responsibility — coordinate disconnection of any remaining active telecom lines prior to demolition.
Notice to Adjoining Property Owners	Completed by PCSST — not vendor's responsibility.
Asbestos Clearance / AHERA Documentation	Vendor responsibility — obtain clearance certificate from AHERA-certified inspector.
Historic Preservation Commission	Vendor responsibility — submit required notice and obtain determination. Contact: (973) 321-1355 or (973) 321-1220 x2263, Fax (973) 321-1356.
Soil Conservation District	Vendor responsibility — obtain approval where applicable. Contact: (862) 333-4505 or Fax (862) 333-4507.
Sewer Line Capping	Vendor responsibility — obtain plumbing permit and cap sewer line prior to demolition.

Section 7D
Safety, Compliance & Exclusions

Note Regarding Future Educational or Residential Use

The soil testing and fill certification requirements under this contract are intended to ensure the sites are restored to a clean, stable condition following demolition in accordance with current NJDEP standards. The Board of Trustees advises that any future development of these properties for educational, residential, or other sensitive use may require additional environmental review and certification by a New Jersey Licensed Site Remediation Professional (LSRP) in accordance with the Site Remediation Reform Act (N.J.S.A. 58:10C-1 et seq.) and applicable NJDEP Direct Contact Soil Remediation Standards. Such review and any related remediation, if required, are outside the scope of this contract and will be addressed as part of the applicable future development and regulatory approval process.

The posting of "No Parking" signs is the responsibility of the **Owner or its representatives** at each site, as per local regulations. These signs must be posted daily.

Exclusions from Bid Price

The following items are not included in the bid price. If any of these conditions are encountered, they will be addressed via a separate written work order approved by the Board prior to commencement of additional work:

- **Suspected Underground Storage Tank — Site 1 (11th Ave.):** City records indicate a possible underground storage tank (UST) at the 11th Avenue property, dating to approximately the 1950s. The existence of this tank has not been confirmed. The base bid price shall not include UST removal or any related environmental remediation. If a UST is encountered during demolition, the contractor shall immediately notify the Board in writing. Any UST removal, soil testing, remediation, or related NJDEP compliance work (N.J.A.C. 7:14B) required as a result will be addressed via a separate written work order prior to commencement of that work.
- **Unforeseen Subsurface or Environmental Conditions:** Remediation of any other unforeseen underground conditions, hazardous materials, contaminated soils, or related testing and consulting not described above. These items require special licensing and will be addressed separately if discovered.
- **Utility Infrastructure Beyond Scope:** Decommissioning or removal of below-grade utility infrastructure not described in the scope above, such as well sealing and closure or removal of septic systems.
- **Damage to Adjacent Property:** The contractor is not responsible for pre-existing damage to private or public property outside the demolition area footprint. Any damage caused by contractor operations shall be restored by the contractor at its own cost.
- **Seeding / Landscaping:** Topsoil replacement, seeding, or any landscaping of the disturbed areas beyond the graded and filled surface condition described in Section 7A.

Form 1
BID PROPOSAL FORM

Bid No.:	**PW01-27**
Date:	**Tuesday, August 4, 2026**
Time:	**11:00 a.m.**
Project:	**Demolition Services — Two (2) Properties, Paterson, NJ**

The bidder, by signing this form, acknowledges full review of all bid specifications, both project sites, and all conditions affecting the work, and is able to render the demolition services described in the Technical Specifications for the prices stated below.

Company Name:	
Address:	
City, State, Zip:	
Phone:	
E-Mail:	
FEIN:	

BID PRICES — DEMOLITION SERVICES

Bidders shall provide individual lump sum prices for each property and a combined total. In the event of a discrepancy between the price written in words and numbers, the price written in words governs. In the event of a discrepancy between the sum of the individual prices and the combined total, the sum of the individual prices governs.

SITE 1 — 639 - 643 11th Ave., Paterson, NJ 07514

Lump Sum Price — In Writing:	
Lump Sum Price — In Numbers ($):	
Number of Working Days to Complete:	

SITE 2 — 286 - 288 Wabash Avenue (Block 7104, Lot 11), Paterson, NJ

Lump Sum Price — In Writing:	
Lump Sum Price — In Numbers ($):	

Number of Working Days to Complete:	

COMBINED TOTAL — BOTH PROPERTIES

Total Combined Price — In Writing:	
Total Combined Price — In Numbers ($):	

Authorized Agent (Print):	
Title:	
Signature (Blue Ink):	
Date:	

All bids must be received no later than Tuesday, August 4, 2026 at 11:00 a.m. — To be completed, signed, and returned with bid.

REQUIRED FORMS

All forms must be completed, signed in blue ink, and returned with the bid.

#	Form Title
1	Bid Proposal Form
2	Contractor / Vendor Questionnaire
3	Statement of Bidder's Qualifications — Affidavit (Notarized)
4	Acknowledgement of Addenda
5	Affirmative Action Questionnaire (AA-302)
6	Assurance of Compliance
7	Contractor / Vendor Questionnaire Certification
8	Non-Collusion Affidavit (Notarized)
9	Statement of Ownership Disclosure — N.J.S.A. 52:25-24.2
10	Debarment, Suspension & Disqualification Certification
11	Certification of Non-Involvement in Prohibited Activities in Russia or Belarus (NJ Rev. 1.22.2024)
12	C. 271 Political Contribution Disclosure Form — N.J.S.A. 19:44A-20.26
13	Disclosure of Investment Activities in Iran — N.J.S.A. 52:32-57 (DPP Rev. 12.13.2021)
14	New Jersey Business Registration Certificate — N.J.S.A. 52:32-44
15	IRS Form W-9
16	Public Works Contractor Registration Certificate (PWCRA) — N.J.S.A. 34:11-56.48 et seq.
17	DPMC Notice of Classification — N.J.S.A. 18A:18A-26 et seq.
18	Prequalification Affidavit — No Material Adverse Change (N.J.S.A. 18A:18A-32)
19	Total Amount of Uncompleted Contracts — Certified (DPMC Form 701)
20	Prevailing Wage Certification — N.J.S.A. 34:11-56.25 et seq.
21	Subcontractor's Disclosure Statement (if applicable)
22	Sworn Contractor Certification — Qualifications and Credentials (N.J.S.A. 18A:7G-37)
23	Bid Guarantee — Bid Bond, Cashier's Check, or Certified Check (10% of total combined bid, max $20,000)

Failure to submit any REQUIRED form may be cause for disqualification (N.J.S.A. 18A:18A-2(y))

Matt A. Anar
School Business Administrator/Board Secretary

Form 2
CONTRACTOR / VENDOR QUESTIONNAIRE

Name of Company:	

This questionnaire must be filled out and submitted as part of the Bid Proposal. Failure to complete or provide any information required herein shall result in rejection of the bid.

1.	How many years has the bidder been in business as a contractor under your present name?

2.	List any other names under which the bidder, its partners, or officers have conducted business in the past five years.

3.	Has the bidder failed to perform any contract awarded to it by any governing body in the past five years? If Yes, state when, where, and why.

4.	Has any officer or partner ever failed to perform any contract awarded to him/her individually? If Yes, provide a full explanation.

5.	List all public entity contracts currently being performed or signed but not yet begun.

6.	List demolition or public works contracts completed within the last five years, including owner, contract amount, and contact person.

7.	State all equipment owned or available for use in performance of the work specifications.

8.	List the name and address of three credit or bank references.

9.	Supply a financial statement for the most recent two-year period.

Form 3
STATEMENT OF BIDDER'S QUALIFICATIONS — AFFIDAVIT

I _____, am the _____ of the _____, and being duly sworn, I depose and say:

- All answers set forth in the Questionnaire are true and based on my personal knowledge.
- All answers are given for the express purpose of inducing PCSST to award the contract for Demolition Services in the event said bidder is the lowest responsible bidder.
- I understand that PCSST will rely upon the information provided in determining the lowest, responsible bidder.
- I understand and agree that PCSST may reject the bid in the event any answer is false.
- I hereby authorize PCSST to inquire about or investigate the answers to any question provided.

Signature:	
Notary Public Signature:	
My Commission Expires:	

Form 4
ACKNOWLEDGEMENT OF ADDENDA

Bid Number:	**PW01-27**
Bid Date:	**Tuesday, August 4, 2026**

The bidder acknowledges receipt of the hereinafter enumerated Addenda and agrees that said Addenda shall become a part of this contract.

Addenda No.	Issuing Date

☐ No Addenda Received

Name of Company:	
Authorized Representative:	
Signature:	
Date:	

Form 5
AFFIRMATIVE ACTION QUESTIONNAIRE

Bid No.:	**PW01-27**
Bid Date:	**Tuesday, August 4, 2026**

This form is to be completed and returned with the bid. The Board will accept in lieu of this Questionnaire a Certificate of Employee Information Report (AA-302) stapled to this page.

1. Our company has a federal Affirmative Action Plan approval. ☐ Yes ☐ No

2. Our company has a N.J. State Certificate of Employee Information Report. ☐ Yes ☐ No

3. If you answered No to both questions 1 and 2, you must apply for an AA Employee Information Report — Form AA-302 at: www.state.nj.us/treasury/contract_compliance/

Name:	
Signature:	
Title & Date:	
Name of Company:	
Address:	

Form 6
ASSURANCE OF COMPLIANCE

Anti-Bullying Reporting — Requirement

A contracted service provider who has witnessed, or has reliable information that a student has been subject to harassment, intimidation, or bullying shall immediately report the incident to any school administrator or the School Business Administrator/Board Secretary.

Criminal History Background Checks — N.J.S.A. 18A:6-7.1

When applicable, the contracted service provider shall provide evidence that each employee assigned to provide services who comes in regular contact with students has had a criminal history background check showing no criminal history record.

Pre-Employment Requirements

When applicable, all contracted service providers whose employees have regular contact with students shall comply with N.J.S.A. 18A:6-7.6 et seq. See: http://nj.gov/education/educators/crimhist/preemployment/

Name of Company:	
Authorized Representative:	
Signature:	

Form 7
CONTRACTOR / VENDOR QUESTIONNAIRE CERTIFICATION

Bid Number:	**PW01-27**
Bid Date:	**Tuesday, August 4, 2026**

Name of Company:	
Address:	
City, State, Zip:	
Phone:	
FEIN:	
Years in Business:	
Number of Employees:	

References — Public Works / Demolition Previously Performed for NJ Public Entities

Name of Entity	Address	Contact Person/Title	Phone

Vendor Certification

Direct/Indirect Interests: I declare and certify that no member of Paterson Charter School for Science and Technology, nor any officer, employee, or person whose salary is payable by the Board, or their immediate family members, are directly or indirectly interested in this bid.

Gifts; Gratuities: I declare and certify that no person from my firm offered or paid any fee, commission, or gift to any school official or employee of PCSST.

Vendor Certifications: I declare and certify that my company is not debarred from doing business with any public entity in New Jersey or the United States.

President or Authorized Agent (Print):	
Signature:	

Form 8
NON-COLLUSION AFFIDAVIT

Re: Bid/Proposal:	**Demolition Services — PW01-27**
State of:	
County of:	

I, _____ of the City of _____, County of _____ and State of _____, of full age, being duly sworn according to law, on my oath depose and say that:

I am _____ of the firm of _____, and the bidder making the Proposal for the above named contract, and that I executed the said Proposal with full authority; that I have not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above named bid; and that all statements contained in said Proposal and in this affidavit are true and correct.

Print Name:	
Signature:	
Subscribed and sworn before me this:	_____ day of _____, _____
Notary Public Signature:	
My Commission Expires:	

— *Seal* —

Form 9
STATEMENT OF OWNERSHIP DISCLOSURE

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

Failure to submit this statement is cause for automatic rejection of the bid.

Name of Organization:	
Address:	

Part I — Type of Business Organization:

☐ Sole Proprietorship (skip Parts II and III)

☐ Non-Profit Corporation (skip Parts II and III)

☐ For-Profit Corporation ☐ LLC ☐ Partnership ☐ LLP ☐ Other: _____

Part II — Ownership:

☐ The list below contains all stockholders/partners/members owning 10% or more.

☐ No one owns 10% or more (skip to Part IV).

Name	Home/Business Address

Part IV — Certification

I certify that the foregoing information is true and complete, that I am authorized to execute this certification on behalf of the bidder, and that I am aware it is a criminal offense to make a false statement herein.

Full Name (Print):	
Title:	
Signature:	
Date:	

Form 10
DEBARMENT, SUSPENSION & DISQUALIFICATION CERTIFICATION

Paterson Charter School for Science and Technology | Bid No.: PW01-27 | Demolition Services

Three Lists Covered: (1) Federal Excluded Parties List — SAM.gov; (2) NJ Consolidated Debarment Report — www.state.nj.us/treasury/debarred; (3) NJ DOL Prevailing Wage Debarment List — www.nj.gov/labor/lpa/content/debarment

Part I — Federal Debarment

Federal Certification Statement	Yes	No
My firm and all its principals are NOT currently debarred, suspended, or excluded from federal procurement programs.	☐	☐
My firm does NOT appear on the SAM.gov Excluded Parties List.	☐	☐
All named subcontractors are NOT listed on the SAM.gov Excluded Parties List.	☐	☐

Part II — NJ State Debarment

NJ State Debarment Certification	Yes	No
My firm and all its principals are NOT currently listed on the NJ Consolidated Debarment Report.	☐	☐
All named subcontractors are NOT listed on the NJ Consolidated Debarment Report.	☐	☐

Part III — NJ Prevailing Wage Debarment

NJ Prevailing Wage Debarment Certification	Yes	No
My firm and all its principals are NOT currently listed on the NJ DOL Prevailing Wage Debarment List.	☐	☐
All named subcontractors are NOT listed on the NJ DOL Prevailing Wage Debarment List.	☐	☐

Part IV — Disclosure (if any No answers above)

Part V — Certification

I hereby certify under penalty of perjury that all statements in this certification are true, accurate, and complete to the best of my knowledge.

Name of Business Entity:	

Full Name (Print):	
Title:	
Signature:	
Date:	

Form 11
RUSSIA / BELARUS & IRAN NON-INVOLVEMENT CERTIFICATION

Russia/Belarus — Non-Involvement Certification (NJ Rev. 1.22.2024)

Part 1: Certification — Check ONE box:

Pursuant to law, any person or entity submitting a bid must certify, under penalty of perjury, that neither the person or entity, nor any parent, subsidiary, or affiliate, is identified on the Department of Treasury's Russia-Belarus list or Chapter 25 list as engaging in prohibited activities in Russia, Belarus, or Iran.

☐ I certify that neither the entity listed above, nor any parent, subsidiary, or affiliate appears on the NJ Department of Treasury's lists of entities engaged in prohibited activities in Russia, Belarus, or Iran. (Skip Part 2.)

☐ I am unable to certify as above because the entity and/or an affiliate is listed. I will provide details in Part 2 below.

Part 2: Additional Information (if unable to certify above):

Part 3: Certification of True and Complete Information

I, being duly sworn, hereby represent that the foregoing information is true and complete. I acknowledge that Paterson Charter School for Science and Technology is relying on the information contained herein, and that I am under a continuing obligation to notify the Board in writing of any changes.

Name of Company:	
Full Name (Print):	
Title:	
Signature:	
Date:	

Form 12
C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Required Pursuant To N.J.S.A. 19:44A-20.26

This form must be submitted to the local unit no later than 10 days prior to the award of the contract.

Part I – Vendor Information

Vendor Name:	
Address:	
City / State / Zip:	

The undersigned certifies that the submission provided herein represents compliance with N.J.S.A. 19:44A-20.26.

_____ _____ _____

Signature *Printed Name* *Title*

Part II – Contribution Disclosure

Disclose all reportable political contributions (more than $300 per election cycle) over the 12 months prior to submission to the government entity committees listed:

Contributor Name	Recipient Name	Date	Dollar Amount

☐ Check here if the information is continued on subsequent page(s).

County: Passaic | State: Governor, and Legislative Leadership Committees

Board of Trustees: Paterson Charter School for Science and Technology

Form 13
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

STATE OF NEW JERSEY — DEPARTMENT OF THE TREASURY

DPP Rev. 12.13.2021 | N.J.S.A. 52:32-57 et seq.

Bid Solicitation # and Title:	PW01-27 — Demolition Services
Vendor Name:	

Pursuant to N.J.S.A. 52:32-57, any person or entity submitting a bid must certify that neither the person nor entity, nor any parents, subsidiaries, or affiliates, is identified on the NJ Department of Treasury's Chapter 25 List as engaging in investment activities in Iran. The Chapter 25 list is at: https://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf

Check the Appropriate Box:

☐ I certify that neither the Vendor/Bidder nor any of its parents, subsidiaries, or affiliates is listed on the Chapter 25 List.

OR

☐ I am unable to certify as above. I will provide details below.

Entity Engaged in Investment Activities:	
Relationship to Vendor:	
Description of Activities:	
Duration / Cessation Date:	

Certification

I certify that I am authorized to execute this certification on behalf of the Vendor and that the foregoing information is true and complete to the best of my knowledge.

Signature:	
Date:	
Print Name and Title:	

Form 14
NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

N.J.S.A. 52:32-44 | *Required Prior to Contract Award*

Statutory Requirement: Pursuant to N.J.S.A. 52:32-44, Paterson Charter School for Science and Technology is prohibited from entering into a contract unless the bidder/contractor and each named subcontractor has a valid BRC on file with the NJ Division of Revenue and Enterprise Services.

What the Bidder Must Do:

- Submit a copy of your current NJ Business Registration Certificate with your bid package.
- If you do not have a BRC, register at: https://www.njportal.com/DOR/BusinessRegistration
- The BRC must reflect the entity name and address that will appear on the contract.
- All named subcontractors must also provide proof of a valid NJ BRC prior to contract award.

Form 15
IRS FORM W-9 — REQUEST FOR TAXPAYER IDENTIFICATION NUMBER

Required Prior to Contract Award

Purpose: Paterson Charter School for Science and Technology is required to obtain a completed IRS Form W-9 from all vendors and contractors prior to issuing payment.

What the Bidder Must Do:

- Complete and sign a current IRS Form W-9 (most recent version).
- Submit the completed W-9 with your bid package.
- Download at: https://www.irs.gov/pub/irs-pdf/fw9.pdf
- The name and TIN on the W-9 must match your NJ Business Registration Certificate.

Form 16
PUBLIC WORKS CONTRACTOR REGISTRATION CERTIFICATE

N.J.S.A. 34:11-56.48 et seq. — Public Works Contractor Registration Act

Statutory Requirement: No contractor shall bid on any contract for public work in New Jersey unless registered pursuant to the PWCRA. All contractors and named subcontractors must possess a valid certificate at the time the bid is received.

What the Bidder Must Do:

- Submit a copy of your current PWCRA certificate with your bid package.
- Contact the Contractor Registration Unit, NJ DOL & Workforce Development, PO Box 389, Trenton, NJ 08625 — (609) 292-9464 if registration has lapsed.
- All named subcontractors must also provide proof of valid PWCRA registration.

Name of Company:	
PWCRA Certificate Number:	
Expiration Date:	
Signature:	
Date:	

Form 17
DPMC NOTICE OF CLASSIFICATION

N.J.S.A. 18A:18A-26 et seq. — Required for Contracts Exceeding $20,000

Statutory Requirement: Each bidder shall submit with its bid a copy of a valid and active Notice of Classification letter issued by DPMC. Any bid not including this document shall be rejected as non-responsive.

What the Bidder Must Do:

- Attach your current, active DPMC Notice of Classification letter to this form.
- Ensure the classification covers the following trade categories required for this project:
- C008 — General Construction
- C009 — General Construction — Alterations
- C021 — Demolition
- C092 — Asbestos Removal
- If a named subcontractor's work in any of these categories exceeds $20,000, their classification letter must also be submitted.

Name of Company:	
DPMC Classification Number:	
Classification Expiration Date:	
Trade Categories Held:	
Signature:	
Date:	

Form 18
PREQUALIFICATION AFFIDAVIT — NO MATERIAL ADVERSE CHANGE

N.J.S.A. 18A:18A-32

State of:	
County of:	

I, _____, being duly sworn, depose and say that I am _____ of _____ (the "bidder"), and that:

- The bidder has been prequalified by DPMC for the type and amount of public work set forth in its current Notice of Classification.
- There has been no material adverse change in the bidder's qualification information, financial condition, organization, plant, equipment, or experience since the date of its last classification statement submitted to DPMC.

Exceptions / Material Changes (if any):

Any bid not including this affidavit shall be rejected as non-responsive.

Signature:	
Print Name and Title:	
Subscribed and sworn before me this:	_____ day of _____, _____
Notary Public Signature:	
My Commission Expires:	

Form 19
TOTAL AMOUNT OF UNCOMPLETED CONTRACTS — CERTIFIED (DPMC FORM 701)

N.J.A.C. 17:19-2.13(a) — Required for Contracts Exceeding $20,000

List all public works contracts currently in progress as of the date of this bid.

Owner / Contracting Unit	Contract Amount	Amount Completed	Amount Uncompleted

Total Amount of All Uncompleted Contracts ($):	
Name of Company:	
Signature:	
Title:	
Date:	

Form 20
PREVAILING WAGE CERTIFICATION

N.J.S.A. 34:11-56.25 et seq. — New Jersey Prevailing Wage Act

The undersigned certifies that:

- All workers employed by the bidder and any subcontractors will be paid not less than the prevailing wage rates established by the NJ Department of Labor and Workforce Development.
- The bidder will submit certified payrolls for each payroll period within ten (10) days of payment of wages.
- The bidder will post applicable prevailing wage rates at a prominent and accessible location at each project site.
- The bidder understands that failure to comply with the Prevailing Wage Act may result in termination of the right to proceed.

Name of Company:	
Authorized Representative (Print):	
Signature:	
Title:	
Date:	

Form 21
SUBCONTRACTOR'S DISCLOSURE STATEMENT

N.J.S.A. 18A:18A-18(b) — Complete only if subcontractors will be used

Identify each subcontractor below, along with the estimated value of the subcontracted work and the trade/category of work.

Subcontractor Name & Address	Trade / Scope	Estimated Value	PWCRA Cert. #

☐ No subcontractors will be used; the bidder will perform all work with its own forces.

Name of Company (Prime Contractor):	
Signature:	
Date:	

Form 22
SWORN CONTRACTOR CERTIFICATION

N.J.S.A. 18A:7G-37 — Qualifications and Credentials

State of:	
County of:	

I, _____, being duly sworn, depose and say that I am _____ of _____ (the "bidder"), and that:

- The bidder holds a current and active DPMC classification in the following trade categories required for this project: C008 — General Construction; C009 — General Construction — Alterations; C021 — Demolition; C092 — Asbestos Removal.
- The bidder holds a current and active Public Works Contractor Registration Certificate (PWCRA).
- The bidder and its named subcontractors have the financial capacity, equipment, and experience necessary to complete the scope of work at both project sites.
- All information submitted regarding qualifications and credentials is true, accurate, and complete.

Signature:	
Print Name and Title:	
Subscribed and sworn before me this:	_____ day of _____, _____
Notary Public Signature:	
My Commission Expires:	

Form 23
BID GUARANTEE — BID BOND, CASHIER'S CHECK, OR CERTIFIED CHECK

N.J.S.A. 18A:18A-24 — 10% of Total Combined Bid, Not to Exceed $20,000

Each bid shall be accompanied by a bid bond, cashier's check, or certified check payable to the Paterson Charter School for Science and Technology, equal to ten percent (10%) of the total combined bid price, not to exceed $20,000.

- Bid bonds must be signed and witnessed with original signatures of both Surety and Principal.
- The Attorney-in-Fact executing the bond shall affix a certified, current copy of the Power of Attorney.
- Only bid bonds from companies licensed to do business in the State of New Jersey will be accepted.
- The bid guarantee shall reference this bid number only: PW01-27.
- Bid guarantee checks from unsuccessful bidders will be returned within ten (10) days of bid opening.

Failure to submit a properly executed bid guarantee shall be cause for disqualification and rejection of the bid.

Type of Guarantee (Bond / Cashier's Check / Certified Check):	
Amount ($):	
Bond Number (if applicable):	
Surety / Bank Name:	
Surety / Bank Address & Phone:	
Principal (Bidder) Signature:	
Surety Attorney-in-Fact Signature:	
Date:	

REMINDER — TO ALL BIDDERS

Did you sign all of the bid documents?

All bid documents returned to the Board of Trustees shall be signed with original signatures.

Please use blue ink.

The Board will not accept facsimile or rubber stamp signatures.

Failure to sign all bid documents may be cause for disqualification and rejection of the bid.

Matt A. Anar
School Business Administrator/Board Secretary
Paterson Charter School for Science and Technology
619 River Dr. 2nd Fl, Elmwood Park, New Jersey 07407